

Peak Leaks™ Toolkit

Identify, diagnose, and resolve recurring workplace frictions that drain time, energy, and execution capacity.

Includes: Leak Categories Overview, Diagnostic Worksheet, Impact Calculator, and Priority Planner.

Created by Peak Growth Solutions
www.peakgrowthsolutions.com

1. The 5 Types of Peak Leaks™

1. Behavioral – Distractions, habits, misaligned expectations
2. Structural – Inefficient workflows, unclear roles
3. Technological – Tool misuse, over-complex systems
4. Leadership – Delayed decisions, vague priorities
5. What You Tolerate – Unaddressed friction, culture drift

2. Leak Diagnostic Worksheet

List the 3–5 most frequent focus disruptions:

1. _____
2. _____
3. _____

Classify each by Leak Type and assign a potential root cause.

3. Leak Impact Calculator

Estimate time lost per week × team size × salary/hour to quantify.

Example: 20 minutes lost/day × 5 days × 10 people = 16.7 hours/week.

16.7 hours × \$50/hr = \$835/week = \$43,420/year

4. Peak Leak™ Fix Priority Planner

Which leaks will we fix first?

1. _____ | Target Fix Date: _____

2. _____ | Target Fix Date: _____